

**NPDES Stormwater
Technical Advisory Committee (TAC)**

REPORT OF MEETING

TUESDAY, MAY 15, 2007

10:00 A. M.

TOWN OF ATHERTON

1. INTRODUCTIONS, ANNOUNCEMENTS, ADOPTION OF MINUTES, AND REVISION TO AGENDA

Self-introductions were made, the March meeting minutes were adopted as written, and no changes were made to the agenda.

2. PRESENTATIONS

- a. Review and Approval of Technical Consultant Proposals – Program Coordinator Matt Fabry gave a brief overview of the proposals received based on the Program's Request for Proposals for the two technical consultant contracts, as detailed in the agenda materials. Only two proposals were received, one from EOA, Inc., and one from San Mateo County Environmental Health. County Health proposed to continue providing technical support to the Public Information and Participation (PIP) subcommittee and EOA proposed to continue providing support to the general program and all other subcommittees. EOA also offered to assist as needed with PIP activities if needed. The proposal selection committee recommended EOA provide assistance to the PIP program in the form of overall management and integration with the rest of the General Program, but with County Health staff providing the technical support to the subcommittee. EOA revised its scope of work to provide additional PIP support. As such, the selection committee recommended TAC members approve County Health's proposed scope of work and budget and EOA's revised scope of work and budget. TAC members unanimously approved both scopes of work and budgets for final C/CAG approval.
- b. Review and Approval of AB1546 Project Scopes and Budgets – Matt provided a brief overview of the recommended scopes and budgets for the two AB1546 projects TAC previously approved (Car Wash Kits for Fundraisers and Sustainable/Green Streets and Parking Lots) based on the first two fiscal years' worth of AB1546 funds, as detailed in the agenda materials. The Car Wash Kits work group is recommending funding at \$30,000 to provide a car wash kit (pressure washer, wet/dry vacuum, towels, rubber mat to cover storm drain, extension cords, hoses, etc.) to each municipality to loan to fundraising events as a way to both educate the public about stormwater pollution and prevent discharge of vehicle washwater to the storm drain system. The Sustainable/Green Streets and Parking Lots work group is recommending funding at \$1,170,000 for development of a design standards manual, assisting with planning and design of parking lot improvements at the County's Fitzgerald Marine Reserve visitor center, competitive grants to municipalities for street or parking lot improvements, a non-competitive Bay-side demonstration project, and administration/management. After brief discussion, TAC members unanimously approved the proposed scopes and budgets for final C/CAG approval. Related to the budget, Rich Napier, C/CAG Executive Director, asked that all municipalities write letters of support for Senate Bill 613, which would extend AB1546 funding for another 10 years.
- c. Review and Approval of 2007-08 General Program Budget – Matt summarized the proposed 2007-08 General Program budget, as detailed in the agenda materials. The overall budget is approximately 2.3% more than 2006-07 and expenditures are less than expected revenue. After discussing the various line items, TAC members unanimously approved the proposed budget for final C/CAG approval.
- d. Annual Fee Assessment Resolutions – Matt reminded municipal representatives that have not adopted ongoing fee resolutions to get resolutions for the 2007-08 assessment adopted as soon as possible, and not later than mid-July. There are only four municipalities that did not adopt the ongoing resolutions, and Matt encouraged those four to adopt an ongoing version this year, if possible.
- e. Municipal Regional Permit Update – Matt indicated Regional Board staff had completed an Administrative Draft of the Municipal Regional Permit and expected it would be released to the public shortly. Based on the early copy provided to stormwater program managers, it appeared the majority of stormwater program concerns had not been addressed by Board staff. Board staff and countywide program managers were

working to set up meetings to discuss the latest draft. Initial review by stormwater program managers indicated the latest version appeared even more onerous than the October working draft.

- f. Regional Water Quality Control Board Report – Habte Kifle did not have any additional information to add.

3. SUBCOMMITTEE REPORTS

PUBLIC INFORMATION/PARTICIPATION (PIP) – MARILYN HARANG

PIP convened a special meeting in April to discuss ways to improve the subcommittee and refresh everyone's memories on the relevant PIP permit requirements and performance standards. The group also discussed improvements needed on the program website and introduced the idea of using nametags at the meetings to help identify the person speaking. PIP also had a regular meeting on May 8, during which the group voted on four proposed Public Service Announcement concepts from the sub-consultant, Astone. They also discussed updates on the Our Water, Our World fact sheets recent outreach events including teacher trainings, formed a workgroup for identifying website improvement needs, and discussed ordering additional materials for the County Fair. The next meeting will be July 10.

COMMERCIAL/INDUSTRIAL AND ILLICIT DISCHARGE (CII) – WARD DONNELLY

Ward indicated CII met on April 12 and received an update on the Bay Area Pollution Prevention Group's activities, including an EPA award for the recent pharmaceutical take-back program. The Educational Outreach workgroup finalized and distributed copies of the automotive and food facility posters. Dermot Casey with San Mateo County Environmental Health showed the proposed environmentally-friendly "Car Wash Kit" for use with the AB1546 project. The group discussed the issue of facilities that have not filed for coverage under the State's Industrial Activities General Permit and decided problem facilities would be coordinated with Regional Board staff but general lists of non-filers would not be sent to the Board. There was also an update on the recently adopted "General Waste Discharge Requirements for Low-Level, Incidental, or Potentially Contaminated Groundwater...." Next meeting will be June 14.

NEW DEVELOPMENT (ND) – MATT FABRY

Matt indicated ND had met on April 3. The Regional Board will again be helping sponsor erosion control/construction site management workshops which they had discontinued as of last year. The program's permit was amended to incorporate Hydromodification Management requirements at the March 14 Regional Board meeting. Fred provided an update on the Draft Construction Activities General Permit, including discussion on proposed Action Levels, required Rain Event Action Plans, and hydromodification management requirements. The C.3 Guidance Manual is now posted on www.flowstobay.org. There was an update on the Sustainable Streets and Parking Lots work group progress and discussion on the progress of developing the Stormwater Treatment Best Management Practice Sizing Tool. Information on the design of bioretention areas was discussed. Next meeting will be June 5.

MUNICIPAL GOVERNMENT MAINTENANCE ACTIVITIES – CRAIG CENTIS

Municipal Maintenance met on March 28. Caltrans staff gave a presentation on trash removal and street sweeping activities. Caltrans struggles to clean 50,000 storm drains with two vector truck crews. The annual Municipal Maintenance workshop will be held June 21 at the Green Building Exchange in Redwood City.

PARKS MAINTENANCE AND IPM WORK GROUP – VERN BESSEY

The Parks Maintenance and Integrated Pest Management (IPM) workgroup did not meet this month.

WATERSHED ASSESSMENT AND MONITORING (WAM) –FRANK MANDOLA

WAM did not meet this month.

4. PUBLIC COMMENTS

None

5. ANNOUNCEMENTS

Next meeting will be June 19 in San Carlos.

6. ADJOURNED